



Essential Skills Development Solutions

For more than 25 years, Workplace Education Manitoba has been delivering Essential Skills solutions for small and medium-sized businesses across Manitoba.

People with strong Essential Skills are:

Essential skills are the foundational skills you need for work and life

- ✓ **More employable.** They find work 29 weeks faster than people with lower level Essential Skills.
- ✓ **Wealthier.** In Canada, about 28% of what we earn is directly related to our level of Essential Skills. Nothing else - not even education and experience - contributes as much to income.
- ✓ **More productive.** They make fewer mistakes and better decisions.
- ✓ **Safer.** They are less likely to injure themselves or others on the job.
- ✓ **Fast learners.** They learn technical skills for work more quickly.
- ✓ **Better at adapting to change.** They apply what they've learned in the past to new situations and need less retraining.

Workplace Education Manitoba is pleased to offer 5 comprehensive certificate programs to address the five key training needs identified by WEM's training team and its partners. These needs include:

- ✓ Human Resource supports for small and medium-sized businesses that may not have a designated Human Resources team.
- ✓ Leadership skills for existing employees with technical skills who need "soft" skills supports to transition them to leadership positions.
- ✓ Continuous Learning skills training to build capacity and change readiness.
- ✓ Tools and supports related to gender, generational and cultural differences in increasingly diverse workplaces.
- ✓ Coaching and on-the-job training skills for supervisors and managers who need help embedding a culture of learning in their workplaces.