

# Transition to Leadership - 2018

This 40-hour certificate program is delivered by Workplace Education Manitoba.

Please contact [register@wem.mb.ca](mailto:register@wem.mb.ca) for more details.

## Orientation

- What are Essential Skills?
- Leadership - Expectations and Responsibilities
- Working with Others

## Critical Thinking

- Discuss tools for thinking outside the box
- Thinking skills and leadership
- Socratic Questioning
- 8D Model of Problem Solving

## Leadership Styles

- The difference between leadership and management
- Leadership styles and self-directed leadership
- Transactional vs. Transformational Leadership

## Understanding Conflict Management

- The role of the leader in managing conflict
- Implementing conflict management tools

## Building Trust

- The importance of trust for organizational success
- The 5 Waves of Trust
- Building High Trust behaviours

## Phases of Change

- What are the Phases of Change?
- Guiding and leading teams through the Phases of Change
- Change Readiness

## Effective Delegation

- Effective delegation and organizational success
- Challenges of delegation
- Maximizing potential through successful delegation



## Emotional Intelligence

- Daniel Goleman's Emotional Intelligence Model
- Building your Emotional Intelligence Skills

## Coaching and Mentoring in the Workplace

- The GROW Model of coaching
- Using Mentorship as a tool to empower and build teams
- Mentoring skills and effective succession planning

## Conclusion

- Review Learning Objectives
- Discuss SMART Goals and the Continuous Learning Plan

